!!!Notice to Applicants!!!

SUGGESTED INFORMATION FOR NEIGHBORHOOD NOTIFICATION LETTERS

Applicants for Zone Change, Site Plan, Sector Development Plan approval or an amendment to a Sector Development Plan by the EPC, DRB, etc. are required under Council Bill O-92 to notify all affected recognized neighborhood associations PRIOR TO FILING THE APPLICATION TO THE PLANNING DEPARTMENT. Because the purpose of the notification is to ensure communication as a means of identifying and resolving problems early, it is essential that the notification be fully informative.

WE RECOMMEND THAT THE NOTIFICATION LETTER INCLUDE THE FOLLOWING INFORMATION:

- 1. The street address of the subject property.
- 2. The legal description of the property, including lot or tract number (if any), block number (if any), and name of the subdivision.
- 3. A physical description of the location, referenced to streets and existing land uses.
- 4. A complete description of the actions requested of the EPC:
 - a) If a **ZONE CHANGE OR ANNEXATION**, the name of the existing zone category and primary uses and the name of the proposed category and primary uses (i.e., "from the R-T Townhouse zone, to the C-2 Community Commercial zone").
 - b) If a **SITE DEVELOPMENT OR MASTER DEVELOPMENT PLAN** approval or amendment describe the physical nature of the proposal (i.e., "an amendment to the approved plan to allow a drive-through restaurant to be located just east of the main shopping center entrance off Montgomery Blvd.").
 - c) If a SECTOR DEVELOPMENT PLAN OR PLAN AMENDMENT a general description of the plan area, plan concept, the mix of zoning and land use categories proposed and description of major features such as location of significant shopping centers, employment centers, parks and other public facilities.
 - d) The name, address and telephone number of the applicant and of the agent (if any). In particular the name of an individual contact person will be helpful so that neighborhood associations may contact someone with questions or comments.

Information from the Office of Neighborhood Coordination

The following information should always be in <u>each</u> application packet that you submit for an EPC or DRB application. Listed below is a "Checklist" of the items needed.

- [X] ONC's "Official" Letter to the applicant (if there are associations). A copy must be submitted with application packet -OR-
- [] The ONC "Official" Letter (if there are no associations). A copy must be submitted with application packet.
- [X] Copies of Letters to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.
- [X] Copies of the certified receipts to Neighborhood and/or Homeowners Associations (if there are associations). A copy must be submitted with application packet.

Just a reminder - Our ONC "Official" Letter is only valid for a one (1) month period and if you haven't submitted your application by this date, you will need to get an updated letter from our office.

Any questions, please feel free to contact Stephani at 924-3902 or via an e-mail message at swinklepleck@cabq.gov. Thank you for your cooperation on this matter.

(below this line for ONC use only)

Date of Inquiry: 06/25/12 Time Entered: 2:10 p.m. ONC Rep. Initials: Siw

"ATTACHMENT A"

Tim Trujillo Dekker Perich Sabatini 7601 Jefferson NE, Suite 100/87109 Phone: 505-761-9700/Fax: 505-761-4222 Zone Map – G-11

LADERA HEIGHTS N.A. (LDH) "R"

• *Allan Ludi 6216 St. Josephs NW/87120 839-9153 (h)

Marie Ludi
 6216 St. Josephs NW/87120 839-9153 (h)

VILLA DE PAZ H.O.A., INC. (VDP)

*John Scholz
 115 Calle Solse Mete NW/87120 489-3402 (h)

Judy Kanester
 54 Calle Monte Aplanado NW/87120

VISTA GRANDE N.A. (VTG) "R"

*Berent Groth
 3546 Sequoia Pl. NW/87120 266-6700 (h)

Richard Schaefer
 3579 Sequoia Pl. NW/87120 836-3673 (h)

WESTSIDE COALITION OF N.A.'S

- *Gerald (Jerry) C. Worrall, 1039 Pinatubo Pl. NW/87120 839-0893 (h) 933-1919 (c)
- Candelaria (Candy) Patterson, 7608 Elderwood NW/87120 321-1761 (c
 - * indicates President of Association

Dekker/Perich/Sabatini

June 26, 2012

Gerald C. Worrall Westside Coalition of Neighborhood Associations 1039 Pinatubo Pl NW Albuquerque, NM 87120

Re:

Oxbow Town Center - North

Coors Boulevard NW, north side of St. Josephs Drive

Request for Site Development Plan for Subdivision and Building Permit for Tracts X-1-A1 & X-1-A2

Request for University of Albuquerque Sector Development Plan Amendment for Parcel B

Request for Zone Map Amendment to allow residential uses on Parcel B

Dear Mr. Worrall:

This letter is to inform you that a request for a zone change, a Site Development Plan for Subdivision and a Site Plan for Building Permit will be submitted for review by the Environmental Planning Commission (EPC) on June 28th, 2012. The proposed site for Oxbow Town Center – North is located at the northwest corner of Coors Boulevard and St. Joseph's Drive NW, on Tract X-1-A2. The site is currently zoned SU-3 Special Center Zone for C-2 Community Commercial and O-1 Office and Institution. This request is to allow R-3 Residential uses under the existing SU-3 zone. This would essentially revert the zoning back to its state prior to 2007, when the zoning was amended to not allow R-3 uses.

The Site Development Plan for Subdivision and Building Permit requests cover 15.2 acres on Tract X-1-A2, which is currently designated for office uses. This project proposes 150 units of senior housing and 224 units of family-oriented apartments. The senior housing would be closest to Coors Boulevard while the family apartments would be on the west side of Quaker Heights Rd. The northwest corner of Coors and St. Josephs Drive would be reserved for future retail. All of the proposed uses would be built with a consistent set of design guidelines that reflect the Campus Mission Style architecture, which reflects that of the St. Pius campus.

The area is a designated Community Activity Center, establishing a framework for a mix of uses, including medium density residential. The goal is to provide a mix of residential and commercial uses for the surrounding area at a scale and density appropriate to the area.

The EPC hearing date is scheduled for August 9th, 2012. If you have any questions or need clarification of anything contained herein, please contact Tim Trujillo or myself at 761-9700.

Sincerely,

Will Gleason, AICP

Dekker/Perich/Sabatini Ltd.

Agent for Oxbow Town Center LLC

architecture

arciini aciore

interiors

landscape

planning

engineering

CITY OF ALBUQUERQUE TRAFFIC IMPACT STUDY (TIS) FORM

APPLICANT: Oxbow Town Center, LLC D	ATE OF REQUEST: 6/27/2012 ZONE ATLAS PAGE(S): G-11-Z
CURRENT: ZONING SU-3 for C-2 / O-1 PARCEL SIZE (AC/SQ. FT.) approx. 14.3 acres REQUESTED CITY ACTION(S): ANNEXATION [] ZONE CHANGE [X]: From SU-3 for C-2/O-1 To SU-3 for C-2/O-1 SECTOR, AREA, FAC, COMP PLAN [] AMENDMENT (Map/Text) [X]	BUILDING PERMIT [X] ACCESS PERMIT [] BUILDING PURPOSES [] OTHER []
PROPOSED DEVELOPMENT: NO CONSTRUCTION/DEVELOPMENT [] NEW CONSTRUCTION [X] EXPANSION OF EXISTING DEVELOPMENT []	*includes platting actions GENERAL DESCRIPTION OF ACTION: # OF UNITS: 374 BUILDING SIZE: 361,011 (sq. ft.)
determination. APPLICANT OR REPRESENTATIVE Tury &	ons, from the information provided above, will result in a new TIS DATE 06/28/2012 of processing by the Traffic Engineer)
Planning Department, Development & Building Service: 2 ND Floor West, 600 2 nd St. NW, Plaza del Sol Building, Cit	s Division, Transportation Development Section - y, 87102, phone 924-3994
Notes: TIS must be submitted on or before Monday, subject to deferral.	REASONS FOR NOT REQUIRING TIS: PREVIOUSLY STUDIED: [] July 2, 2012. If TIS is submitted after July 2, 2012, project will be
If a TIS is required: a scoping meeting (as outlined in the one needed and the parameters of the study. Any subsequent update or new TIS.	development process manual) must be held to define the level of analysis to changes to the development proposal identified above may require an
TRAFFIC ENGINEER	06/28/2012 DATE
Required TIS <u>must be completed prior to applying to the</u> variance to this procedure is requested and noted on this for arrangements are not complied with.	e EPC and/or the DRB. Arrangements must be made prior to submittal if a orm, otherwise the application may not be accepted or deferred if the
TIS -SUBMITTED/_/_ TRAFFIC ENG	GINEER DATE

SITE DEVELOPMENT PLAN FOR SUBDIVISION CHECKLIST

This checklist will be used by the Planning Department to verify the completeness of site plans submitted for review by the Environmental Planning Commission (EPC) and Development Review Board (DRB). Since development proposals vary in type and scale, there may be application requirements that are not included here and others that may not be necessary. Nonetheless, it is the applicant's responsibility to provide a complete submittal. The EPC and DRB will not consider incomplete submittals. Incomplete submittals run the risk of not being scheduled for hearing until they are made complete. Site development plans should ordinarily be composed of the following

1. Site Plan (required)

Conceptual Utility Plan (required) 2.

Design requirements for future site development plans for building permit 3. (optional, but STRONGLY recommended)

The following checklist describes the minimum information necessary for each sheet. Most of the site plan requirements for Sheet #1 are taken from the definition for "SITE DEVELOPMENT PLAN For Subdivision" as outlined in the Zoning Code (§ 14-16-1-5). The Applicant shall include and check off all items shown on the site plan or write in "n/a" if not applicable.

NOTE: MAXIMUM SIZE FOR SUBMITTAL IS 24" X 36".

SHEET # 1 - SITE PLAN (Required)

Scale: at least 1" = 100'

Bar Scale 3. 4. North Arrow

Scaled Vicinity Map The Site (property lines)

Proposed Use(s) and List of Applicable Plans

√ 7. Pedestrian Ingress and Egress (Access) Vehicular Ingress and Egress (Access)

Any Internal Circulation Requirements

10. For each lot:

Va. Maximum Building Height Minimum Building Setback **✓**b.

VC. Maximum Total Dwelling Units and / or

Maximum Floor Area Ratio (F.A.R.) for Nonresidential Uses

Accompanying Material

Fee payment

∕B. Complete application

Written Summary of Request including a narrative describing compliance with applicable plans and/or zoning requirements per §14-16-3-11(B) of the Comprehensive Zoning Code.

8-1/2" x 11" reductions

SITE DEVELOPMENT PLAN FOR SUBDIVISION CHECKLIST

DESIGN STANDARDS FOR FUTURE SITE DEVELOPMENT PLANS FOR BUILDING PERMIT (Optional but STRONGLY recommended)

Note: If applicant is requesting delegation of future phases of development or future site development plans for building permit to the DRB or other approval body, design standards should be provided to guide future development. The design standards should address the following elements of design at a minimum. The Design Standards should be written so that they can be enforced by the DRB and/or Code Enforcement plan check.

Site Design

- Overall layout of site and buildings, relationship to adjacent sites
- Building placement, orientation, setbacks, and heights
- Pedestrian and vehicular connectivity (internal and external)
- Parking location and design (shared parking/cross parking is strongly encouraged)
- Public outdoor spaces including pedestrian amenities, shading, etc.
- Dumpster and service area locations and screening techniques
- Location, height, design and purpose of all walls and wall openings
- Location, height, design and purpose of all lighting
- Topographic challenges/opportunities
- Screening/buffering techniques
- Sustainable techniques such as permeable paving and other "green" features

Street Realm

- Transit, bicycle, pedestrian amenities
- Landscape buffers, sidewalks and other amenities in the public r-o-w
- Street trees location and type of trees

Landscaping

- Overall landscape theme including plant palette and general location, height, and purpose of plants and trees
- Water conservation techniques

Building Design

- Context
- Architectural theme or style
- Building height, scale, massing, materials, colors, and articulation

Signage

Standards for wall-mounted and monument signs: location of signs; max. number of signs for entire site; max. height and face area of signs; and signage materials and lighting.



City of Albuquerque

P.O. Box 1293 Albuquerque, New Mexico 87103

Planning Department

Deborah Stover, Director

Richard J. Berry, Mayor June 13, 2012

Robert J. Perry, CAO

SUBJECT: ALBU	QUERQUE ARCHAEOLOGICAL ORDINANCE—Compliance

Documentation

Project Number(s):

Oxbow Apartments

Case Number(s):

Agent:

Applicant:

DBG Properties LLC

Legal Description:

Parcel H, Oxbow Town Center

Zoning:

SU-3 and C-2 uses; zone change request to R-3 for multifamily

housing.

Acreage:

15.23 acres

Zone Atlas Page:

G-11

CERTIFICATE OF NO EFFECT: Yes _X_ No ___

CERTIFICATE OF APPROVAL: Yes ____ No ____

TREATMENT PLAN REVIEW:

DISCOVERY:

SUPPORTING DOCUMENTATION:

An Archaeological Survey of the Oxbow Town Center, 21 Acres on Albuquerque's West Side, Bernalillo County NM by Matthew J. Barbour (NMCRIS #124125, Office of Archaeological Studies MNM/DCA; Robert Dello-Russo P.L.)

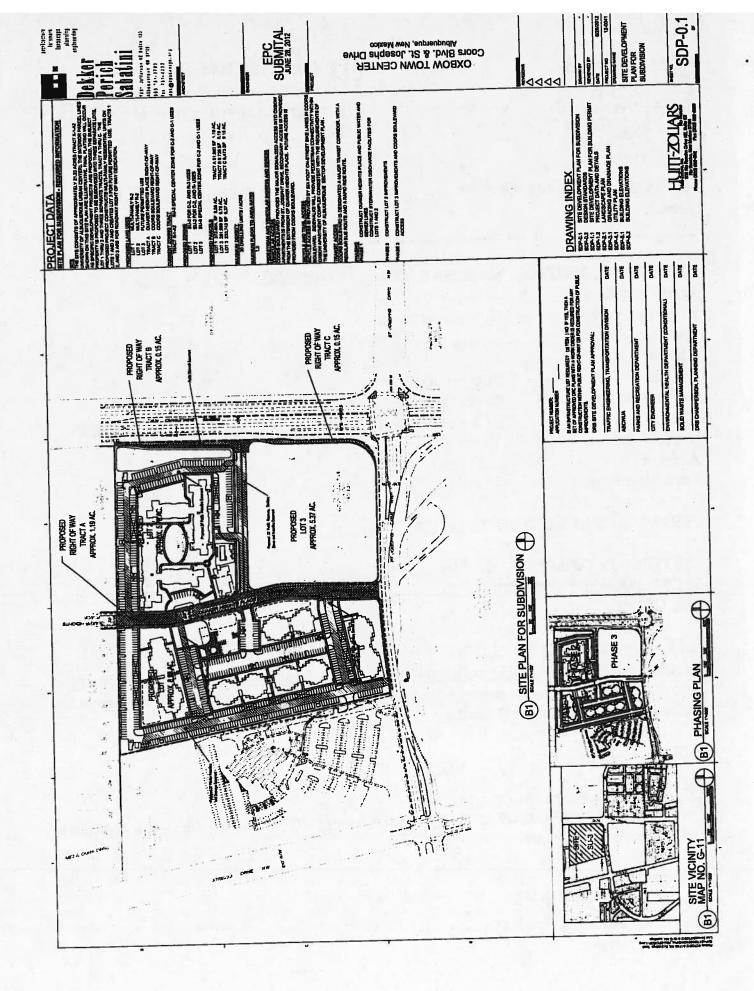
SITE VISIT: n/a

RECOMMENDATION(S):

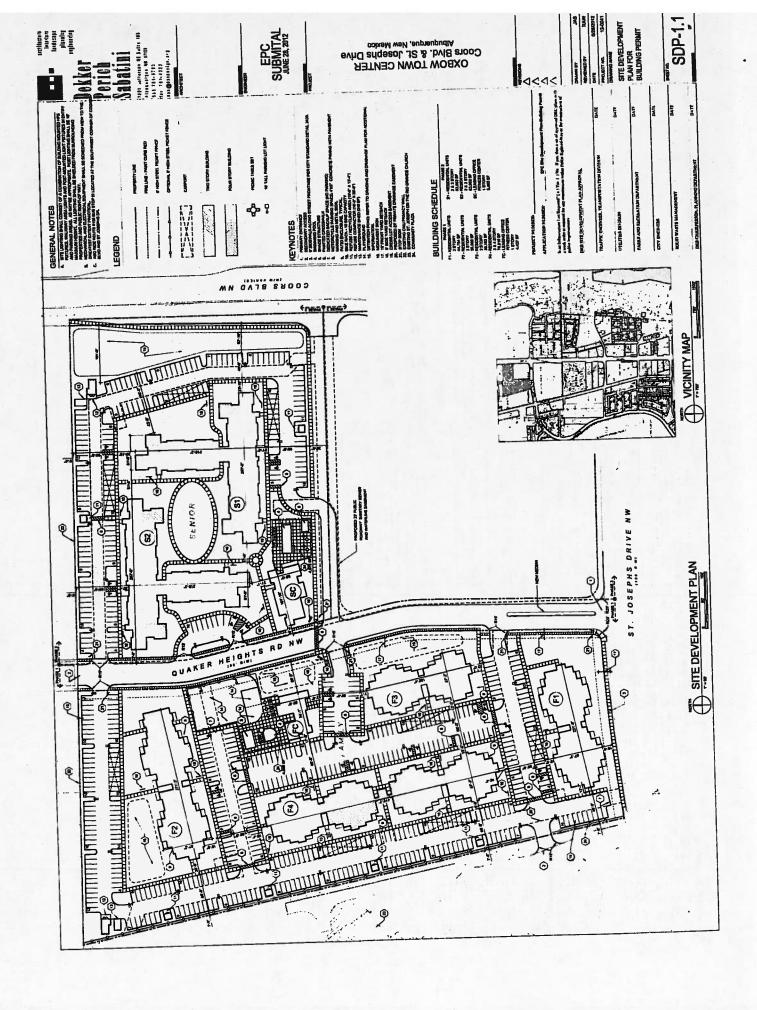
• CERTIFICATE OF NO EFFECT IS ISSUED (ref O-07-72 Section 4B(1)— no significant sites in project area)

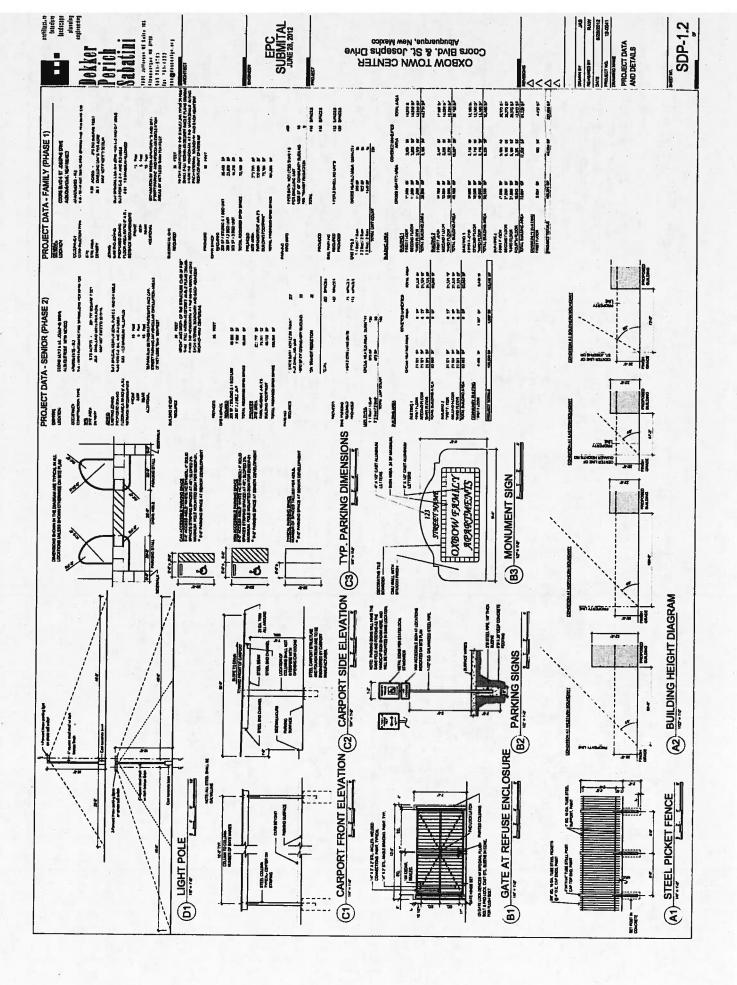
SUBMITTED:

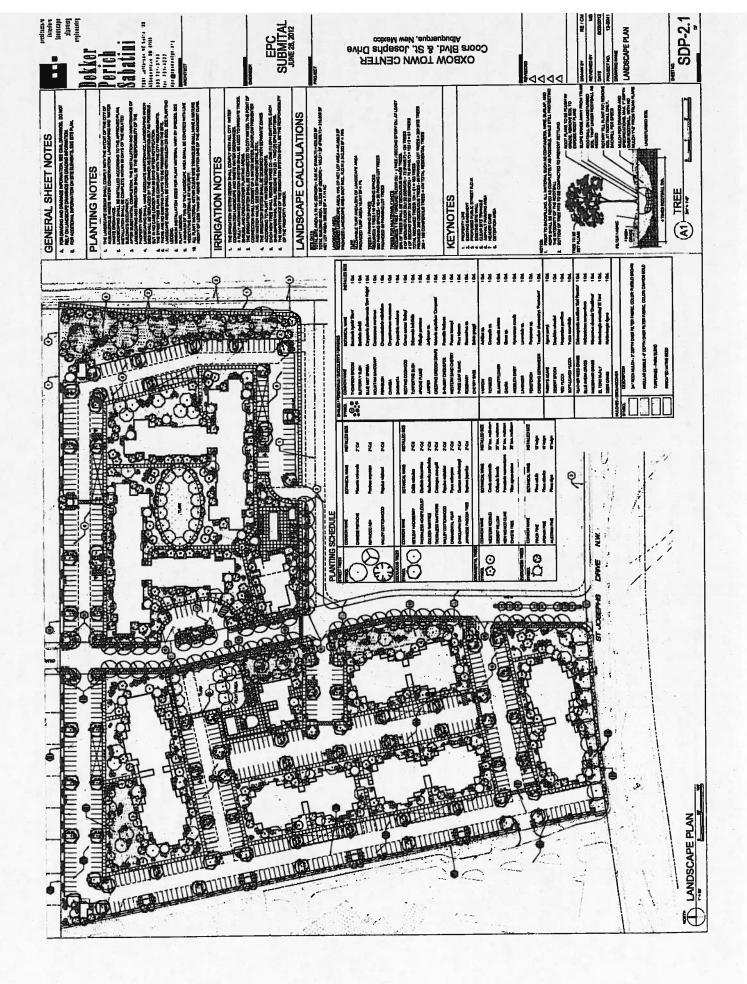
Matthew Schmader, PhD Superintendent, Open Space Division City Archaeologist

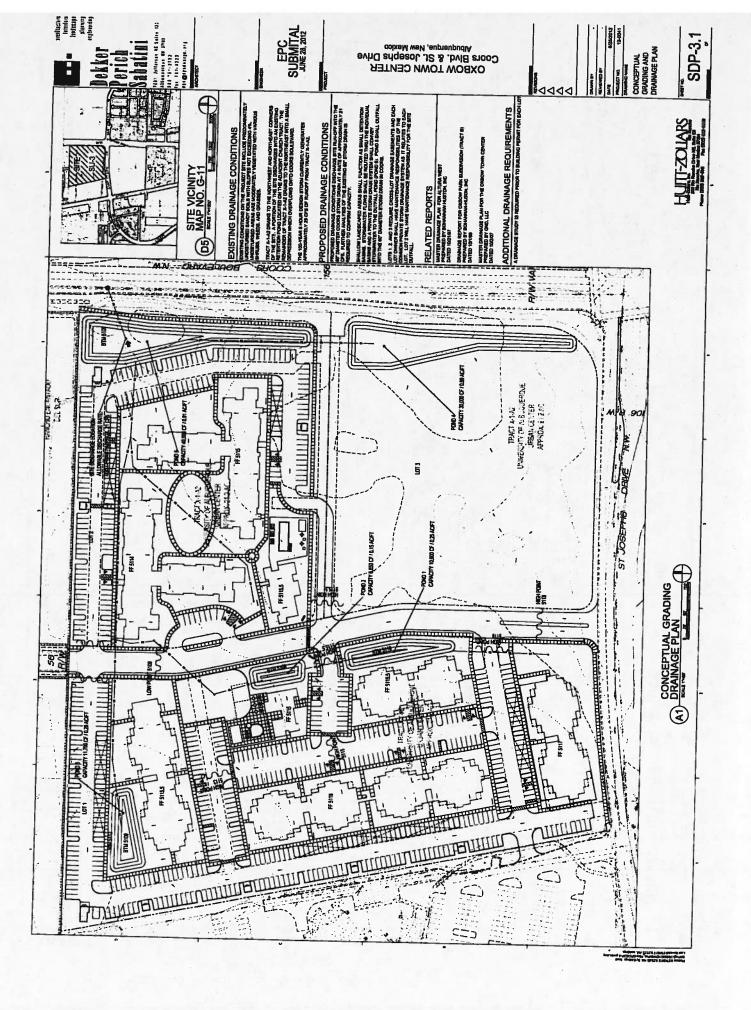


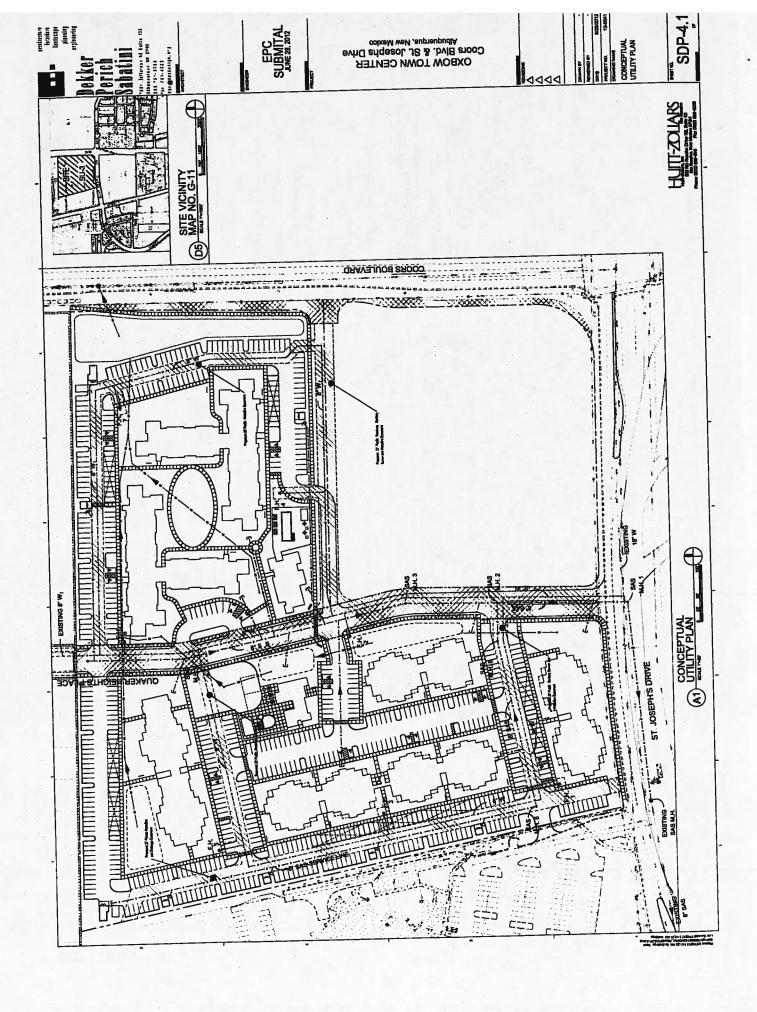
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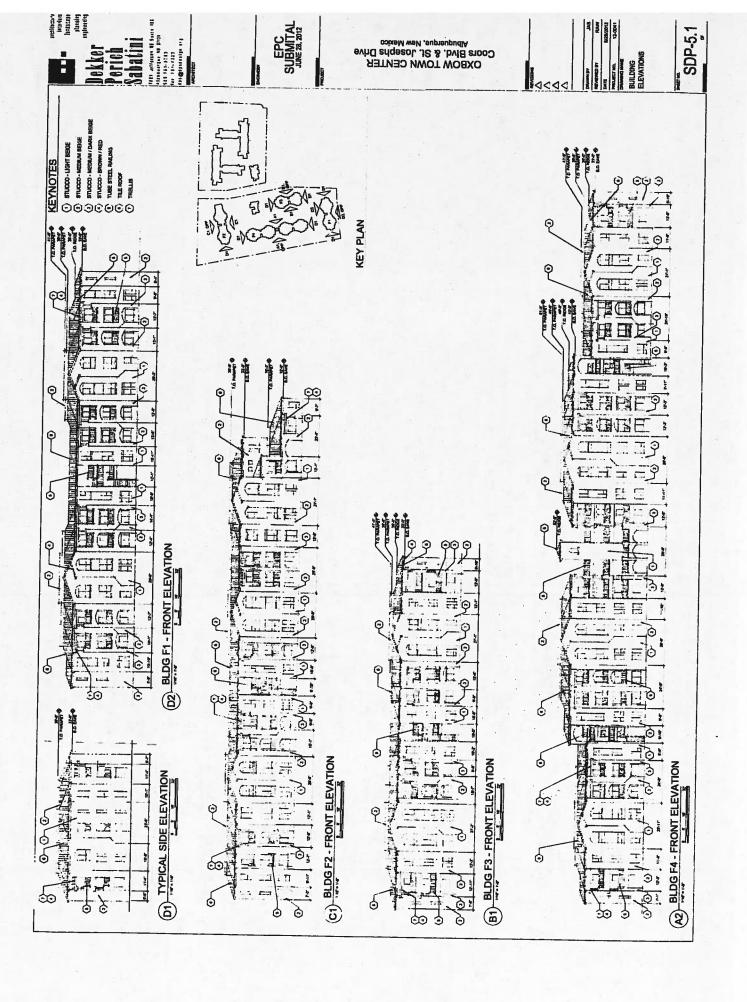


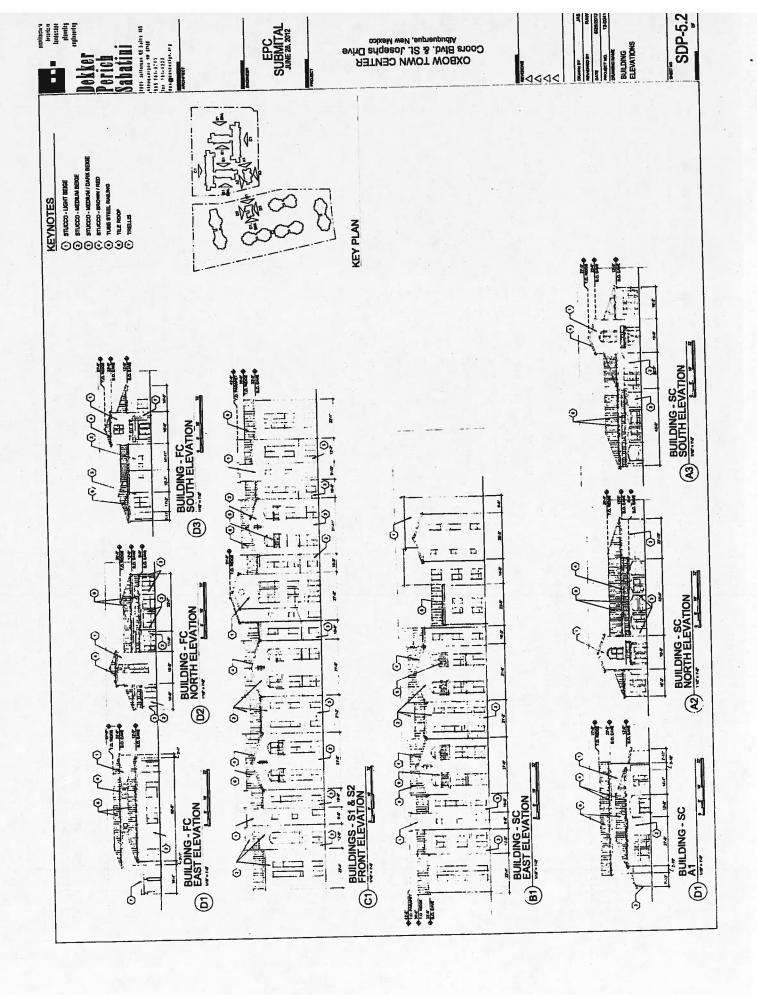


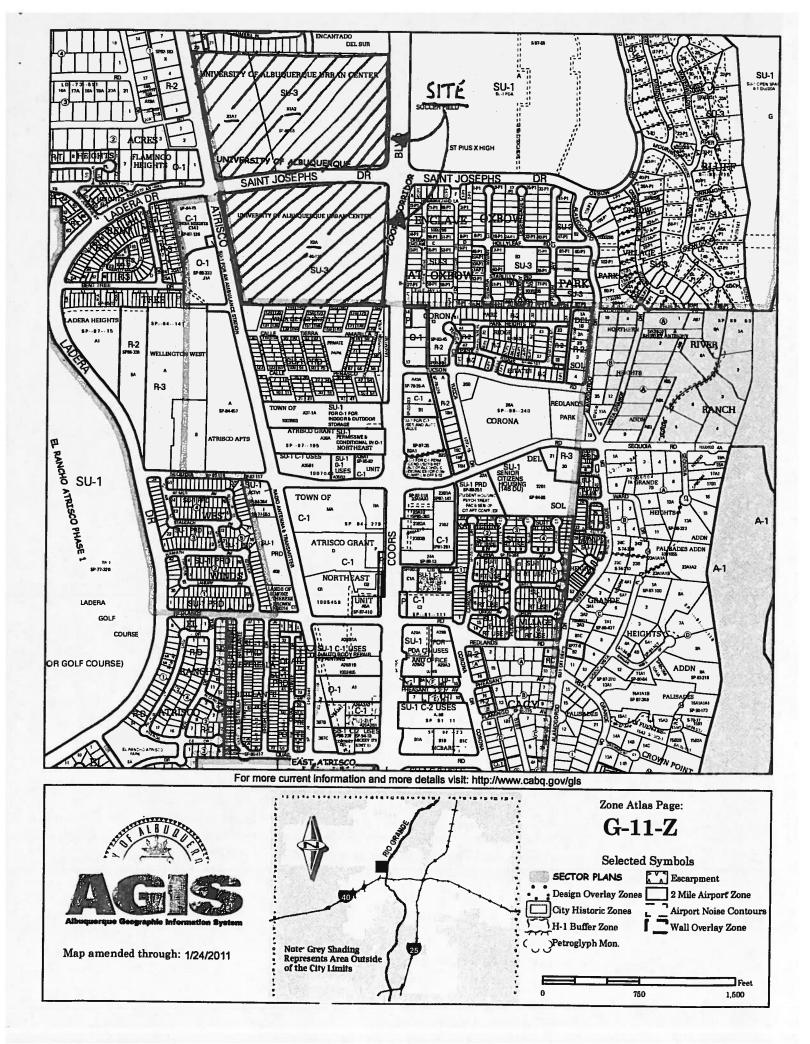












June 28, 2012

Mr. Doug Peterson Chair, Environmental Planning Commission City of Albuquerque Planning Department 600 2nd St. NW Albuquerque, NM 87103

Re:

Oxbow Town Center

Parcel B, University of Albuquerque Urban Center

Albuquerque, New Mexico, containing approximately 57 acres

Request for an Amendment to the University of Albuquerque Sector Plan and zone map

amendment to change the zoning on Parcel B

Request for approval of a Site Development Plan for Subdivision and for Building Permit

for Tract X1A2

Dear Mr. Peterson:

This letter is a request for approval of a Zone Map and Sector Plan Amendment from SU-3 for C-2 and O-1 Uses to SU-3 for R-3 and C-2 uses. The request also includes a new Site Plan for Subdivision and a Site Plan for Building Permit. The proposed 21.22 acre site at the northwest corner of Coors Boulevard and St. Joseph's Drive is part of Tract X1A2 as shown on Zone Atlas Page G-11-Z. The site is bordered by a ten acre church site on the west, single family residential on the north, and vacant land on the south.

A larger Site Plan for Subdivision that covered 48 acres on both sides of St. Joseph's Drive was submitted to the City in 2007. At the time, the entire 48-acre site was anticipated to be developed for regional commercial and office uses. This application went through EPC and DRB but did not receive final sign-off; the Site Plan for Subdivision was not "perfected" and the final plat was not approved. The zoning request that accompanied the 2007 submittal was recommended for approval by the EPC (Notice of Decision dated April 27, 2007, and approved at City Council (R-2007-112). This current re-zoning request is essentially a request to revert to the prior mixed-use zoning designation that allowed residential uses on the property.

Since the last EPC/DRB actions on this property, the market for retail development has changed considerably. The demand for new retail space has dropped and the demand for new office has all but disappeared. The primary justification for removing residential uses, the overcrowding condition of public schools in the area, has abated considerably. With the construction of new schools on the west side, Albuquerque Public Schools have "caught up" to the overcrowding condition.

The owners of the property have an offer from a reputable multi-family developer to create approximately 150 units of senior housing and 224 units of affordable, high quality apartments on the north side of St. Josephs. But this will require a zone change, essentially reverting to the zoning that was in place prior to the 2007 rezoning action.

architecture

- -

interiors

landscape

planning

June 28, 2012

engineering

Project Description for Oxbow Town Center

Page 1 of 2

The proposed Site Development Plan for Building Permit and Site Development Plan for Subdivision have been developed in coordination with the larger proposed development in the area. Quaker Heights Rd. would connect to the north of the site and the intersection at St. Joseph's Drive would be designed to accommodate a future signalized intersection. Access off of Coors is not needed for this phase of work but a future connection point along Coors is integrated into the site plan.

We are requesting that the language in the University of Albuquerque Sector Plan that was amended in 2007 be changed to the following. SU-3 for Church and related uses for approximately 10 acres; a minimum of approximately 15 acres shall be developed for R-3 and the balance of the property is to be developed as (C-2) commercial or (O-1) office. This sector plan amendment would be accompanied by a zone map amendment reflecting the same zoning changes and corresponding to the accompanying replatting actions. The R-3 designation would be applied to two new tracts that are now part of Tract X1A2.

We respectfully request approval of a Zone Map Amendment to SU-3 for R-3 and C-2 uses and an accompanying amendment to the University of Albuquerque Sector Plan, along with approval of the Site Development Plan for Subdivision and Building Permit. If you have any questions or need clarification of anything contained herein, please contact me at 761-9700.

Sincerely,

Dekker/Perich/Sabatini

Agent for Oxbow Town Center, LLC

Will Gleason, AICP, LEED AP

Oxbow Town Center, LLC P.O. Box AA Albuquerque, NM 87103

June 26, 2012

Albuquerque Planning Department P.O. Box 1293 Albuquerque, New Mexico 87103

Re: Zoning and Subdivision Actions; Appointment of Agent

Ladies and Gentlemen:

Oxbow Town Center, LLC is the owner of the following parcels (the "Property"):

- 1. Tract X-1-A2, as the same is shown and designated on the plat entitled "PLAT OF TRACTS X-1-A1 & X-1-A2, UNIVERSITY OF ALBUQUERQUE URBAN CENTER, ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, FEBRUARY 1998," filed in the Office of the County Clerk of Bernalillo County, New Mexico, on March 12, 1998, in Plat Book 98C, page 68.
- 2. Tract X-2-A, as the same is shown and designated on the plat entitled "AMENDED PLAT OF TRACTS X-2-A & X-2-B, THE UNIVERSITY OF ALBUQUERQUE URBAN CENTER, ALBUQUERQUE, BERNALILLO COUNTY, NEW MEXICO, JANUARY 1995," filed in the Office of the County Clerk of Bernalillo County, New Mexico, on July 10, 1995, in Plat Book 95C, page 250.

Oxbow Town Center, LLC is under contract to sell an approximately 15.2476 acre portion of the Property, designated as "Parcel H" on the Major Preliminary Plat of Oxbow Town Center (DRB Project# 1005357). The contract purchaser is DBG Properties LLC.

Please accept this letter as the appointment by the owner, Oxbow Town Center, LLC, of DBG Properties LLC and its architects and land use planners, Dekker/Perich/Sabatini, as the owner's agents for the purposes of (i) processing any zone changes, sector plan revisions and other land use planning applications with respect to the Property, and (ii) processing any subdivision plats and/or revisions to the Major Preliminary Plat of Oxbow Town Center. Thank you.

Sincerely,

OXBOW TOWN CENTER, LLC

Thomas F. Keleher Managing Member